

**CLASS-XII**  
**BUSINESS STUDIES – II**  
**(COMMERCE and HUMANITIES GROUP)**

**Time: 3 Hrs**

**Theory: 80 Marks**

**Project work: 15 marks**

**Internal assessment: 5 marks**

**Total: 100 Marks**

**STRUCTURE OF QUESTION PAPER (THEORY)**

1. The question paper will cover whole of the syllabus.
2. 23 Questions will be set in the question paper.
3. All units of the syllabus should be given adequate representation in the question paper.
4. There will be 3 sections in the paper and all sections will be compulsory.

**Section-A**

5. Question No. 1 will consist of 30 sub parts each carrying 1 mark. Objective type questions may include true or false and multiple choice type questions only.

**Section-B**

6. Question No. 2 to 16 will carry 2 marks each. Answer of each question should be given in 5-10 lines.

**Section-C**

7. Do any 5 questions out of 7 questions. Question No. 17 to 23 will carry 4 marks each. Answer of each question should be given in 15-20 lines.

**Detail of questions set from each unit**

<b>UNIT NO.</b>	<b>NAME OF THE UNIT</b>	<b>SECTION – A (1 mark question)</b>	<b>SECTION – B (2 mark question)</b>	<b>SECTION – C (4 mark question)</b>
<b>1</b>	<b>NATURE AND SIGNIFICANCE OF MANAGEMENT</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>2</b>	<b>PRINCIPLES OF MANAGEMENT</b>	<b>3</b>	<b>2</b>	
<b>3</b>	<b>BUSINESS ENVIRONMENT</b>	<b>2</b>	<b>1</b>	
<b>4</b>	<b>PLANNING</b>	<b>2</b>	<b>1</b>	
<b>5</b>	<b>ORGANISATION</b>	<b>3</b>	<b>1</b>	<b>1</b>
<b>6</b>	<b>STAFFING</b>	<b>2</b>	<b>2</b>	
<b>7</b>	<b>DIRECTING</b>	<b>3</b>	<b>1</b>	
<b>8</b>	<b>CONTROLLING</b>	<b>2</b>		<b>1</b>
<b>9</b>	<b>COORDINATION</b>	<b>2</b>	<b>2</b>	
<b>10</b>	<b>BUSINESS FINANCE</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>11</b>	<b>FINANCIAL MARKETS</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>12</b>	<b>MARKETING</b>	<b>3</b>	<b>1</b>	<b>1</b>
<b>13</b>	<b>CONSUMER PROTECTION</b>	<b>2</b>	<b>1</b>	<b>1</b>
	<b>Total marks</b>	<b>1×30=30</b>	<b>15×2=30</b>	<b>5×4=20</b> <b>(DO ANY 5)</b>

**Note: 1 Mark questions should be of the type MCQ and True/False only**